

# 2020 CALL FOR POSTER ABSTRACTS



SAVE THE DATE: JUNE 19-21 | CAESARS ATLANTIC CITY



The New Jersey Academy of Family Physicians has issued a call for poster abstracts for the 2020 Family Medicine Forum, NJAFP's largest annual meeting. This is your opportunity to present your work to approximately 200-250 family physician attendees.

Physician and resident entries will be judged by an expert panel and awarded a prize for first and second place. The People's Choice Award is back with online and onsite voting by NJAFP members, FamMed attendees, your friends, family and colleagues.

## TOP REASONS POSTERS ARE DISQUALIFIED

- Primary author is NOT a NJAFP member
- Disclosure form is completed incorrectly
- Disclosure form is missing
- Abstract form is incomplete
- Abstract form is late
- Author doesn't submit a PDF of poster by the deadline
- Author doesn't attend FamMed
- Author doesn't attend judging sessions at FamMed

## ABSTRACT SUBMISSION DETAILS

### Submission Guidelines

- Research must be relevant to family medicine.
- An NJAFP member must be the primary or secondary author.
- Work must be original and completed within the past 2 years.
- Work cannot have been published prior to the 2020 FamMed Forum.
- All projects must be completed at time of application.
- Entries may not be taken from previously published papers.
- Submissions must meet the requirements of the applicant's local institutional review board (approval or waiver), if applicable.
- Be prepared to provide a 50-word description of your poster. This is your poster "elevator speech." Do not cut/paste the entire abstract into this field. Doing so will result in your submission form being deemed incomplete and at risk for disqualification.
- The primary author is responsible for ensuring that all authors submit a disclosure form.

### Submission Steps

1. **Each primary author** must first follow this link -- <https://www.surveymonkey.com/r/FMposters2020> -- to complete their conflict of interest disclosure form.
2. Primary authors, "Submit" the disclosure form and click "Done" to be linked to the abstract form.
3. After the abstract form is submitted, each co-author must submit a disclosure form.
4. Each co-author must follow this link -- <https://www.surveymonkey.com/r/FMposters2020> -- to complete their conflict of interest disclosure form.
5. Co-authors, "Submit" the disclosure form. You do not have complete another abstract form.

## Deadline & Notification

Your application and all author disclosures must be submitted via the online form before midnight April 15. The online application will close at that time. The primary author will be notified of acceptance for presentation via email by May 11.

## Categories

**Research** – Summarize the results of a well-defined basic or clinical research project, including a hypothesis, dependent and independent variables, tests for measures of association, succinct discussion of data, etc. All work should be original. Projects may involve observational or interventional studies.

**Clinical Inquiry/Vignette** – Present a clinical scenario with discussion of an actual patient presentation or review current evidence-based recommendations for a clinical topic. A clinical case presentation must include an introduction, case description, and discussion of current practice guidelines for management of the patient. An evidence-based review need not be based on an actual patient presentation, but must provide a systematic review of the current best research evidence to answer a clinical question. The presentation should provide an evidence-based answer on a topic relevant to family medicine in common everyday practice and include an evidence summary, recommendations from others, and clinical commentary. For a current list of AAFP resources visit <http://www.aafp.org/cme/faculty/resources.html#ebcme>.

**Community Project** – Describe personal experience working on a community-based initiative to improve the health of a specific population (e.g., providing adolescent AIDS education, working with school nurses to develop asthma action plans, establishing a health care for the homeless program, etc.). Student/Resident applicant(s) must have served in a leadership role in the planning and execution of the project. The description should include an evaluation of the project.

**Educational Program** – Describe an educational program or curricular innovation that has been evaluated for its impact on medical student or resident training. Student/Resident applicant(s) must have played a substantive role in the creation, implementation and/or evaluation of the target program. This may have been done in collaboration with faculty. An applicant(s) needs to state specifically the role they played in the program.

**Quality Improvement-Patient Safety** – Submissions can report on efforts to improve patient safety or outcomes measurement. Such efforts may be projects developed and initiated to promote patient safety and/or processes that have improved or created a safer environment for patients. Abstracts may also be submitted that relate to the use of outcome data, how to measure and convert data into information.

## Selection Criteria & Review Process

### All categories

- Value/Applicability to Family Medicine
- References (reference page may be in addition)

### Research and Quality Improvement

- Project description
- Objectives/purpose
- Methodology
- Presenters' role in project
- Results
- Conclusions/discussion

### Clinical Inquiry

- Introduction
- Case description
- Discussion of practice guidelines
- Conclusions/discussion

### Community Project and Educational Program

- Project/program description
- Objectives/purpose
- Methodology
- Presenters' role in project/program
- Result and conclusions/discussion

## YOUR POSTER IS ACCEPTED - NOW WHAT?

- You must submit a PDF of your poster by May 18
  - Judges do a preliminary review online before they finalize their decisions on-site at FamMed
  - And all People's Choice award voting is done online
- At a minimum, the first and/or second author must attend the 2020 FamMed Forum to:
  - setup the poster by 6pm Friday, June 19 (so reception attendees can see your poster)
  - be present Saturday, June 20 10-10:30am (morning break) and 11:30am-Noon (lunch) for judging:
    - have your poster "elevator speech" ready and be prepared to answer questions from judges
    - poster contest is eligible for CME credit so expect Forum attendees during break and lunch
    - remove your poster by 3pm Saturday (posters not removed will be discarded ☹)

## Ethical Considerations

Poster content must be up-to-date and presented in an ethical manner. Comparisons of efficacy, contraindications, modes of administration, etc. between competitive products shall be fully presented. Editorial conclusions should be made with ethical restraint. If the poster deals with a pharmaceutical product, medical device or any product that is sold on the open market, the content of the poster must not be promotional. No application will be accepted if it is determined that the purpose, findings, and/or conclusions are promotional in nature. If applicable, please provide a copy of your letter of approval from your Institutional Review Board (IRB), confirming that you have designed your project so as to protect the rights and welfare of your research subjects.

## Abstract & Poster Guidelines

Abstracts are limited to 500 words and should include:

1. Background and Hypothesis
2. Design, Subjects, Setting
3. Methods/Scientific Merit
4. Results
5. Discussion (include summary, study limitations, relevance to family medicine and conclusions)

- Abstracts do not require references.
- Commercial product names are not permitted in poster content. Use only generic names of drugs and other products. The first use of the generic name on the poster may be marked by an asterisk with the brand name footnoted in type not exceeding 1/4 inch high. Give equal emphasis to all generic names of competitive products, ex: font height, weight, color, and/or typeface. Company logos may not be used in any part of the poster.
- If you disclosed financial support, you must include a credit line as a footnote in type not exceeding ¼ inch high. The footnote must read "Financial support for this poster was provided by (supporting company)."
- The poster should include the title of the presentation and the names of the authors. Lettering should be easily legible from about 3 feet.
- We advise against handouts but if you provide a handout, label it clearly with the poster title.

## Poster Size & Material

You are responsible for printing your poster, and *it must fit on the 4' high x 8' wide poster display board*. You will be assigned to a board. Your poster must be able to be attached to the board with push pins, which we'll provide.

## JUDGING & AWARDS

Posters will be judged on the following criteria:

- Originality
- Quality and clarity
- Organization
- Creativity of presentation
- Scientific merit
- Relevance to family medicine

A \$500 1<sup>st</sup> place prize and a \$250 2<sup>nd</sup> place prize will be awarded to the top Physician and Resident entries. Student entries receive certificates of merit.

Winners are announced at the President's Gala (additional registration and fee). You do not have to attend the Gala to win.

## QUESTIONS?

If you have any questions, please contact Angie Halaja-Henriques at [angie@njafp.org](mailto:angie@njafp.org).